

**Hong Kong,China Waterski Association Limited**

**Claim Form for Reimbursement**

**CLAIM INFORMATION**

Claim Form by (Athlete Name) : \_\_\_\_\_

Date of submission : \_\_\_\_\_

Event Name /Purpose of Use : \_\_\_\_\_

Event Date : \_\_\_\_\_

Bank Account Information : (Bank Account Holder Name ) \_\_\_\_\_

(Account No.) \_\_\_\_\_

: (Bank Name) \_\_\_\_\_

Items	Description	Shared with	Invoice / Receipt Date	Spent Amount (in HKD )	Spent Amount (in foreign currency)	Receipt Attached (Y/N) #
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
Total :						

Total Amount (HKD) : \_\_\_\_\_

Total Amount ( Foreign Currency) : \_\_\_\_\_

Signature of Recipient : \_\_\_\_\_